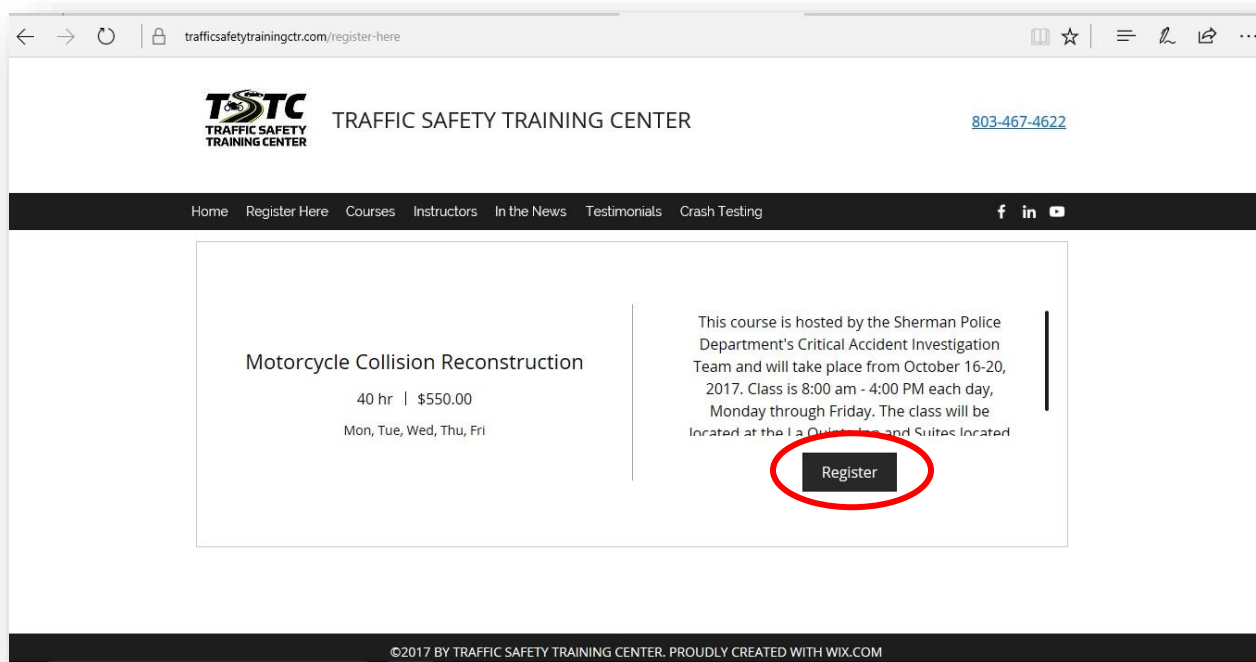


# TSTC

## TRAFFIC SAFETY TRAINING CENTER

### *Instructions for Registration*

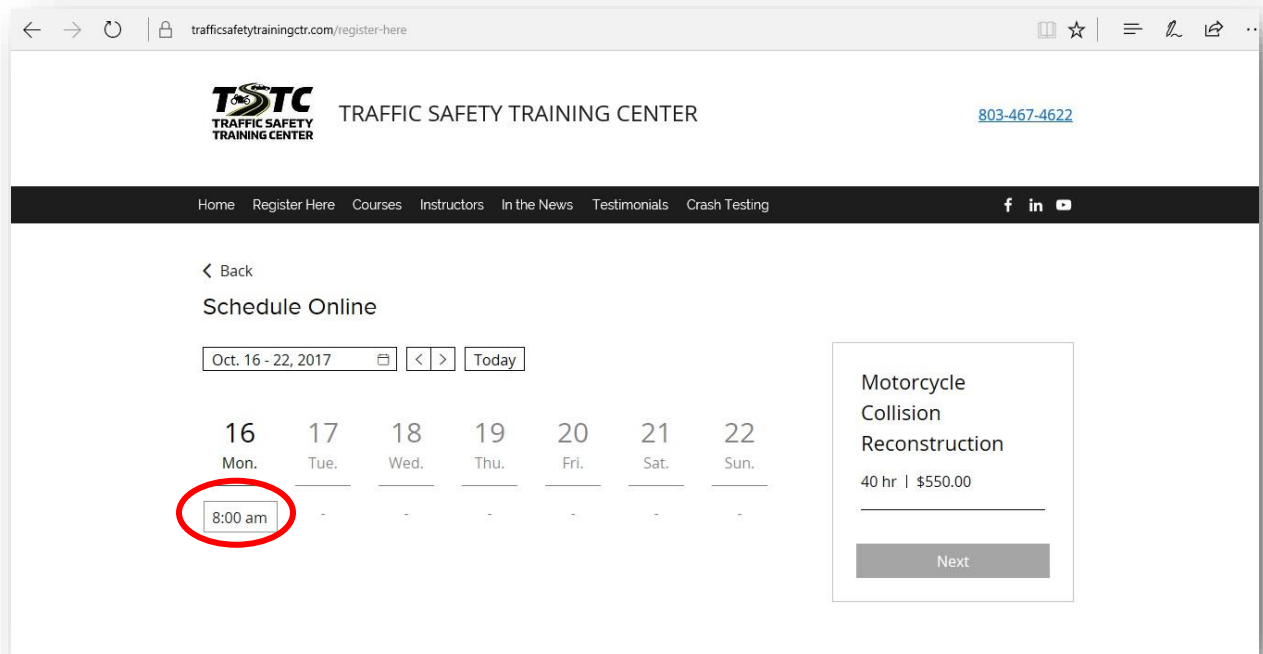
#### *Step 1:*



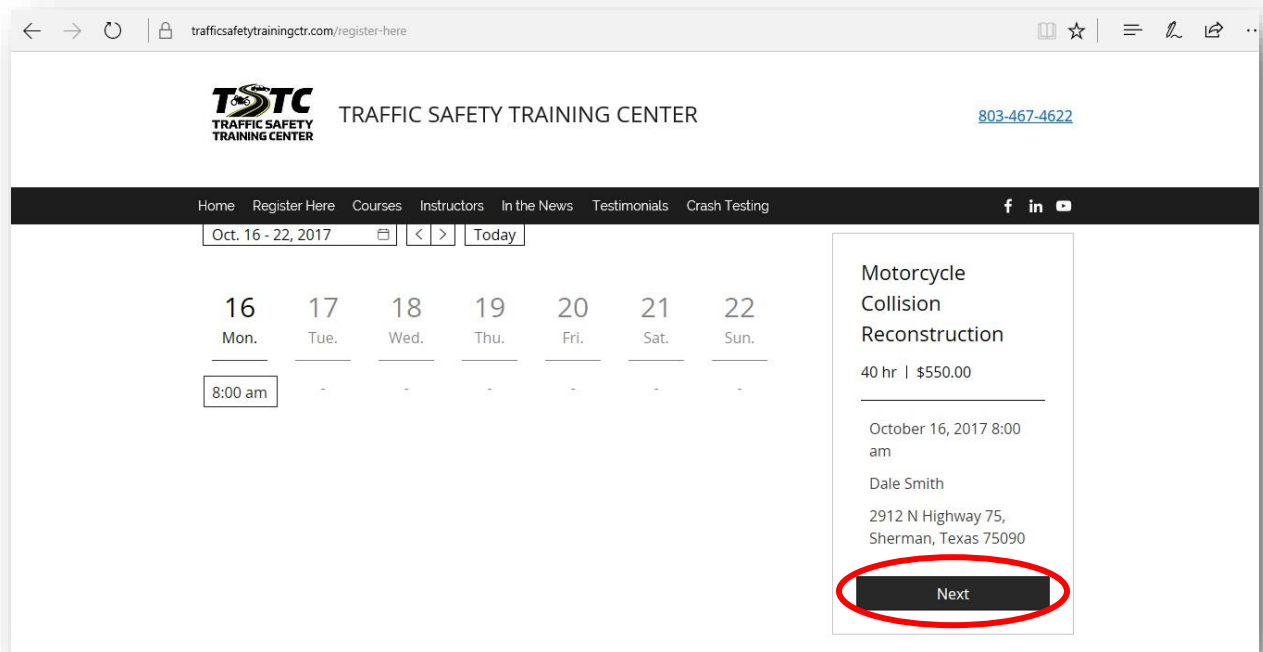
The screenshot shows a web browser window with the URL [trafficsafetytrainingctr.com/register-here](http://trafficsafetytrainingctr.com/register-here). The page header includes the TSTC logo, the text "TRAFFIC SAFETY TRAINING CENTER", and the phone number "803-467-4622". A navigation menu contains links for Home, Register Here, Courses, Instructors, In the News, Testimonials, and Crash Testing. The main content area features a course listing for "Motorcycle Collision Reconstruction" with details: "40 hr | \$550.00" and "Mon, Tue, Wed, Thu, Fri". To the right of the course details is a description: "This course is hosted by the Sherman Police Department's Critical Accident Investigation Team and will take place from October 16-20, 2017. Class is 8:00 am - 4:00 PM each day, Monday through Friday. The class will be located at the La Quinta Hotel and Suites located". A "Register" button is highlighted with a red circle.

*After logging on to the Traffic Safety Training Center's Website, [www.trafficsafetytrainingctr.com](http://www.trafficsafetytrainingctr.com), navigate to the "Register Here" tab. This allows you to view all the upcoming courses that TSTC has open for registration. Once you locate the course you wish to register for, click the Register Button under the course description.*

*Step 2:*

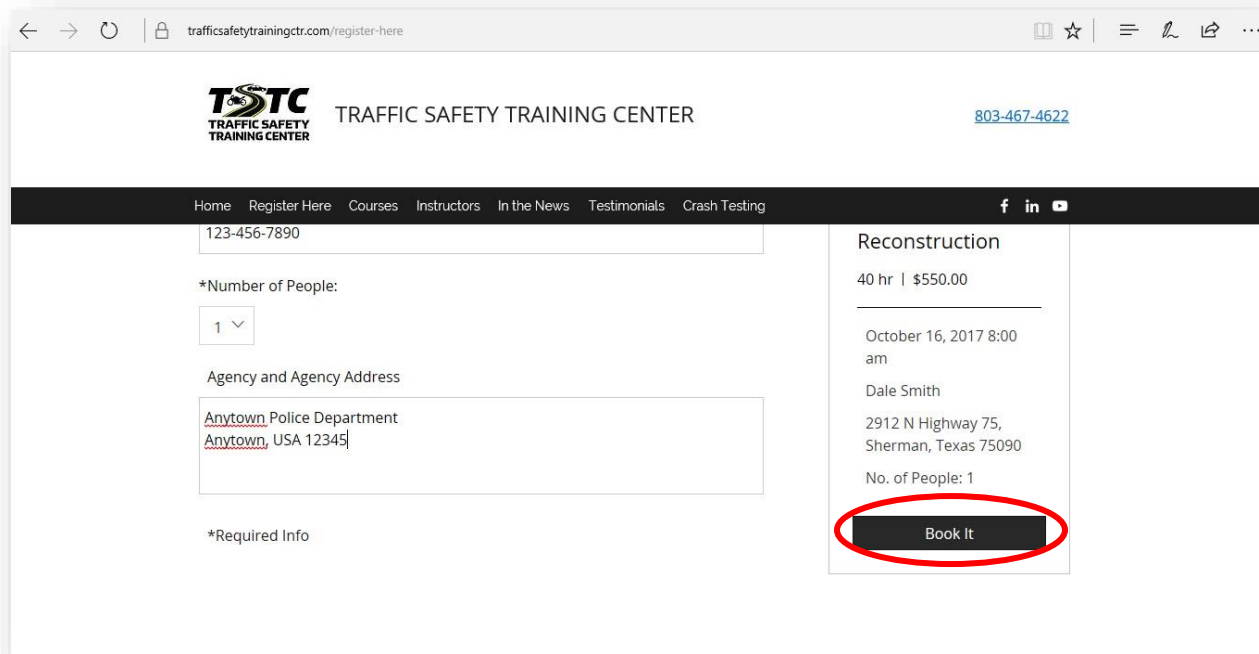


*Once you've clicked the Register button, this will open up the course in the online schedule, now simply click the start time of the course's beginning day, then click "Next".*



**Step 3:**

*After clicking “Next” on the previous screen, the online scheduler will now open prompts in which you will fill out your information. Some of the needed information will include, Name, Telephone Number, Number of People You’re Registering, as well as the Department Name and Address.*



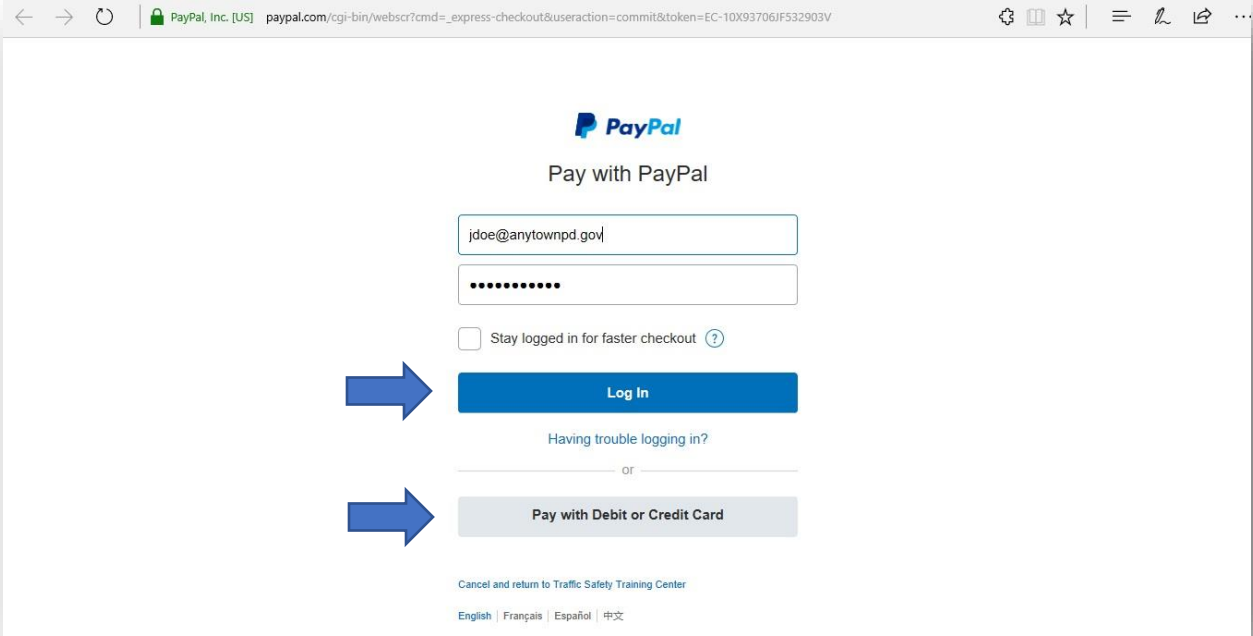
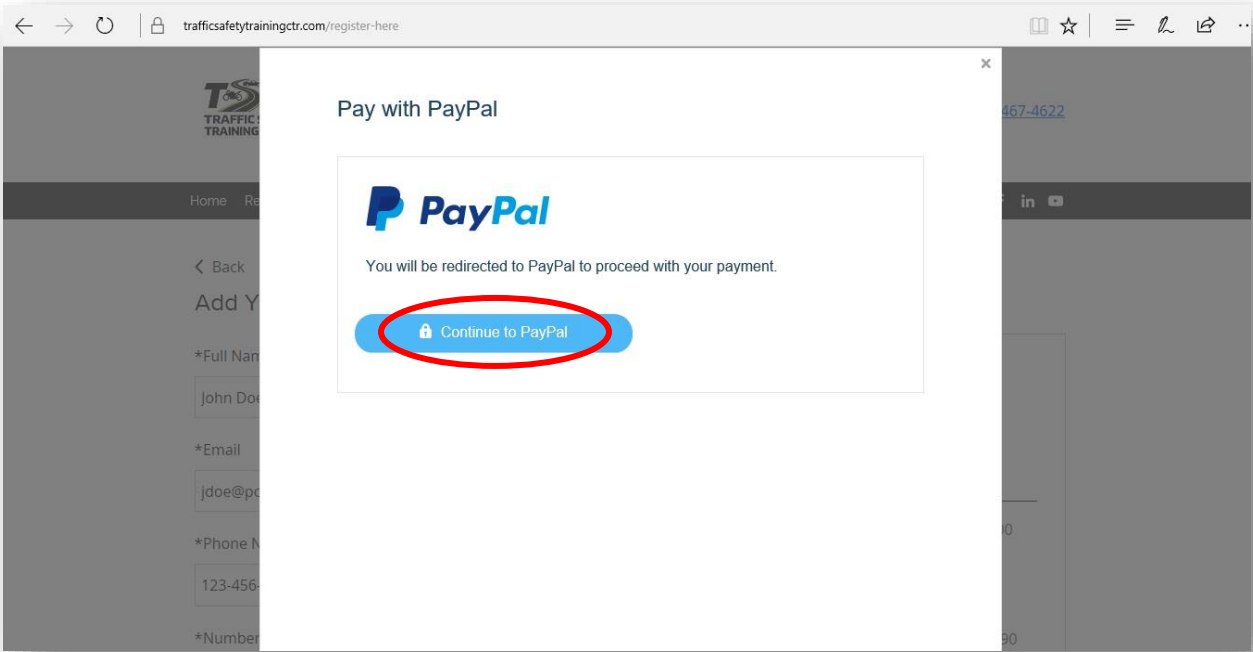
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*After entering in all the required attendee information, simply click “Book It” to move to payment information which will guarantee your registration.*

**Step 4:**

*The Traffic Safety Training Center accepts payment for course registrations through PayPal, a fast, secure, and easy way to pay for your attendees.*

Click "Continue to PayPal" to pay through PayPal's secure server.



To pay TSTC, you have two options through PayPal, you can log on to your personal PayPal account to pay your registration, or click "Pay With Debit or Credit Card" to pay through PayPal as a guest.